

**SPECIAL MEETING – POLICY COMMITTEE**

**Litchfield Board of Education**

**Thursday, September 13, 2012, Central Office Conference Room, 6:30 p.m.**

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A special meeting of the Litchfield Board of Education Policy Committee was held on Thursday, September 13, 2012 at 6:30 p.m. in the Central Office Conference Room.

Policy Committee Members Present: Ms. Carr (chair) and Ms. Rosser. Mr. Katzin was absent.  
Also Present: Dr. Wheeler, Ms. Della Volpe, Mr. Bongiorno and Mr. Simone.

**Approval of Minutes**

MOTION made by Ms. Rosser and seconded by Ms. Carr: to approve the minutes of the regular meeting of August 16, 2012 as written.

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Communications** – none

**Public Comment** – none

**Old Business** - none

**New Business**

- a. Policy needs for One-to-One Technology initiative at L.H.S. –
  - One-to-One: discussion of coverage for laptops. Investigate insurance policy to cover damage. Fee for students. Reimbursable user fee. All school owned devices shall only be logged in to the school and will be subject to the school filters.
  - BYOD Policy – screen size of at least 7 inches should be required. Difficult to manage cell phones. They can't be tracked. Discussion about cell phones can be used to enhance the educational environment. They have been used successfully for polling in the classroom.
  - Committee will tackle BYOD policy first. Members will review policies from Region 7, Vernon and South Burlington.
- b. Policy # 5118 Non-Resident Attendance and regulation – policy returned from BOE. Improved paragraph one. Return to BOE for review.
- c. Policy # 5113.1 Permits to Work/Leave Certificates and regulation – policy completely rewritten and will be returned to Committee for further review.
- d. Policy # 5121 Examination/Grading/Rating: State Required Testing – policy rewritten to reflect CABE's policy. Send to BOE for review.
- e. Policy # 5123 Promotion/Retention – policy completely rewritten and renamed "Retention." Send to BOE for review.

- f. Policy # 5124.2 Reporting to Parents/Age of Majority – policy will be separated into two policies. “Reporting to Parents” will become Policy # 5124 and will be written to reflect CAFE’s policy. Send to BOE for review. Policy # 5124.2 will be returned to Committee to be rewritten and renamed “Age of Majority”.

**Future Agenda Items**

- a. Old Business
  - i. One-to-One Policy: develop draft
- b. New Business
  - i. Policy # 5113.1 Permits to Work / Leave Certificates and regulation
  - ii. Policy # 5124.2 Age of Majority Policy: develop new
- c. Future Agenda Items
  - i. BYOD Policy: develop draft

MOTION made by Ms. Rosser and seconded by Ms. Carr: to adjourn the meeting at 7:35 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted  
Amy Rosser  
Board of Education